

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF PUBLIC WORKS AND SAFETY OF THE CITY OF JASPER
MARCH 9, 2010**

The Board of Public Works and Safety of the City of Jasper, Indiana, met in regular session on Tuesday, March 9, 2010, in the Council Chambers of City Hall located at 610 Main Street.

CALL TO ORDER

Presiding Officer Mayor William J. Schmitt called the meeting to order at 8:00 a.m.

ROLL CALL

Mayor William J. Schmitt	Present
Board member Thomas R. Schmidt	Present
Board member Ambrose 'Butch' Schitter	Present

Also present were Police Chief Douglas Tarvin, Street Department Administrative Assistant Jill Cravener, City Engineer Chad Hurm, Personnel/Safety Director Charles Schneider, Building Commissioner David Seger, Fire Chief Kenneth Hochgesang, City Attorney Sandra Hemmerlein and Clerk-Treasurer Juanita S. Boehm. Street Commissioner Raymond Eckerle was absent.

Clerk-Treasurer Boehm announced that in order to have a quorum, a majority of the board members must be present. All board members were present; therefore, there was a quorum for the meeting.

PLEDGE OF ALLEGIANCE

Mayor Schmitt invited all those present to join him in reciting the Pledge of Allegiance.

APPROVAL OF THE MINUTES

The board members examined the minutes of the regular meeting held on February 23, 2010. Thereafter, a **motion** was made by Ambrose 'Butch' Schitter and seconded by Thomas Schmidt to approve the minutes as published. Motion carried 3-0.

STREET CLOSING

Ed Messmer, representing Messmer Mechanical, asked permission to close 9th Street between Main and Newton Streets for one hour, 6:30 a.m. to 7:30 a.m., on two different occasions in order to put a crane on 9th Street so they can replace an air conditioning unit that is located on top of the German American Bank building that was formerly the K of C building. Messmer said he would like to begin this work within the next couple of weeks, weather permitting.

Mayor Schmitt said he was concerned that closing the street at that time of day may interfere with bus and work traffic. Schmitt suggested the closings occur on back-to-back days. City Engineer Chad Hurm reminded Messmer that spring break for area schools is scheduled for later this month; therefore, he may want to

schedule the work at that time so the closings do not interfere with the school bus routes.

A **motion** was made by Mayor Schmitt and seconded by Ambrose 'Butch' Schitter to approve the request of Messmer Mechanical to block off 9th Street between Main and Newton Streets to repair an air conditioning unit on the German American Bank building, on condition they work out the details with the street and police departments, notify the news media twenty-four hours in advance of the closing, and contact the school corporation for a time that does not affect the school buses. Motion carried 3-0.

FARMERS MARKET

Laurie Becher, representing the Greater Downtown Jasper Business Association, asked permission to use the City property located north of the train depot in order to hold a farmers market on twenty-two consecutive Saturdays commencing on May 22, 2010 and ending on October 16, 2010. The hours in May, June, July, and August are 7:00 a.m. to 11:00 a.m. The hours in September and October are 8:00 a.m. to 11:00 a.m. Becher said they are not going to have the market open on Wednesdays this year.

A **motion** was made by Mayor Schmitt and seconded by Ambrose 'Butch' Schitter to approve the request of the Greater Downtown Jasper Business Association to use the City property north of the train depot for the farmers market this year. Motion carried 3-0.

OUTDOOR SERVICE AT BUEHLER PLAZA

Rev David King, Pastor of Fellowship Baptist Church, 5681 N. US 231, asked permission to hold an outdoor service that is open to the public at the Buehler Plaza and shelter houses on July 11, 2010. King said the service is from 10:30 a.m. to 11:30 a.m. followed by a picnic. A concert is scheduled from 12:30 p.m. to 2:00 p.m. King said he will also need time to setup and teardown.

Because a concert is planned, Mayor Schmitt said the fire chief will find out if King needs to obtain an entertainment permit from the State. City Attorney Hemmerlein gave King a copy of the guidelines that were established for use of City property for special events.

A **motion** was made by Mayor Schmitt and seconded by Thomas Schmidt to allow Rev King and the Church to use the River Walk area on July 11, 2010, from 9:30 a.m. to 3:00 pm. Motion carried 3-0.

NOISE REGULATION AT BUEHLER PLAZA

Brandon Matthews, Owensboro, KY said he and his fiancé are using the River Walk plaza on July 4, 2010 for an evening wedding beginning at 9:00 p.m. Matthews said the noise ordinance for that area says until 10:00 p.m. but he requested the time be extended to midnight on that day.

Mayor Schmitt said he will not waiver from 10:00 p.m. because this regulation was a covenant with the neighbors. Thomas Schmidt and Ambrose 'Butch' Schitter concurred with the Mayor.

STREET DEPARTMENT REPORTS

Dumpster. Street Department Administrative Assistant Jill Cravener said there is a permanent dumpster located on 47th Street near Lot 1 in Windsong Estates. A group home uses this single-family home. The ordinance says, *It shall be unlawful to set any container larger than a ninety gallon tote in any residential neighborhood, except that dumpsters shall be allowed in a residential area with more than four dwellings per building.* Cravener said this dumpster is in violation of the ordinance. Under the ordinance section that deals with enforcement it says, *Unless stated otherwise, the Jasper Street Department and/or the Board of Public Works and Safety or their designee shall enforce this ordinance.* Cravener then asked if the Board would have the code enforcement officer notify the property owner about removing the dumpster.

Mayor Schmitt asked Fire Chief Kenneth Hochgesang who is also the code enforcement officer to check it out.

Road salt. Cravener reported that the street department received all the salt that was ordered so now the bins are full.

REMOVE ASSET

Fire Chief Kenneth Hochgesang asked permission to dispose of and remove from the asset list, asset #101512. This item is a Minolta printer that has gone bad.

A **motion** was made by Mayor Schmitt and seconded by Ambrose 'Butch' Schitter to remove asset #101512 from the assets of the City. Motion carried 3-0.

QUOTES FOR FIRE STATION #3 REPAIRS

Fire Chief Kenneth Hochgesang asked permission to seek quotes for gutters and downspouts to make repairs to Fire Station #3 that is located on 35th Street. He estimated the cost to be less than \$2,000.00. He also asked to have the exterior wall on the backside of the building painted. Hochgesang said rainwater is overflowing the current gutters causing the water to flow back into the building. The water has damaged the paint on the exterior wall.

A **motion** was made by Mayor Schmitt and seconded by Thomas Schmidt to allow the fire chief to get quotes and bring them to a future meeting. Motion carried 3-0.

FIRE DEPARTMENT REPORTS

Certified firefighters. Fire Chief Kenneth Hochgesang said Homeland Security notified us that the five new firefighters have been approved after their testing and are state certified as firefighters.

Vehicle Maintenance Report. Chief Hochgesang presented the fuel and maintenance report for February, 2010.

Fire School. Chief Hochgesang reported the annual fire school that is held in this area is scheduled for two weekends, March 20 and 21 and on March 27 and 28.

POLICE DEPARTMENT REPORTS

Incident. Police Chief Douglas Tarvin reported on the incident that occurred last night at the Northridge Shopping Center. A white male displayed a gun at Advance America and Tarvin said he could not disclose any more information.

Activity Report. Chief Tarvin presented the February, 2010 Jasper Police Department Monthly Activity Report.

Gun Range. Chief Tarvin reported that Jasper Police, Huntingburg Police, and Dubois County Sheriff's departments did repairs and had a clean-up session at the gun range yesterday. Training will be held on April 1, 2010.

SEEK GRANT FUNDING

Police Chief Douglas Tarvin asked permission to seek funds from the Dubois County Substance Abuse Council for additional tasers for the police officers. A taser costs approximately \$800.00. Tarvin said currently the department has six tasers and his goal is to have a taser for every officer who works the road. In order to accomplish that goal sixteen more tasers are needed.

A **motion** was made by Mayor Schmitt and seconded by Thomas Schmidt to give the Chief permission to seek grant funding for police-related matters from the Dubois County Substance Abuse Council. Motion carried 3-0.

HIRING PROCESS

Police Chief Douglas Tarvin stated that Administrative Assistant Carie Dick is transferring to the Park Department. He asked permission to start the hiring process to hire a replacement. Tarvin said they are looking at several options such as making this a permanent part-time position.

A **motion** was made by Mayor Schmitt and seconded by Ambrose 'Butch' Schitter to work with the Personnel/Safety Director for some type of replacement. Motion carried 3-0.

GRANT FUNDING FOR CAD SYSTEM

Police Chief Douglas Tarvin along with Assistant Police Chief Nathan Schmitt said the City's Computer Aided Dispatch [CAD] system is from 1989 and the software is with K and K Solutions. To improve interoperability and communications between dispatch, emergency responders and surrounding law enforcement agencies, Dubois County E-9-1-1 Director Janice Love is asking the Cities of Jasper and Huntingburg to participate in seeking a grant for approximately \$872,000.00 from the State Homeland Security Program in order to implement this project.

Schmitt explained that the Project will entail the design, purchase, implementation, and installation of a fully functional CAD system, Geographic Information System [GIS], access to the National Criminal Information Center for Dubois and Jasper 9-1-1 centers, and Records Management System, Mobile Records, Management System, Automatic Vehicle Location for Jasper and Huntingburg Police Departments including the purchase of computer hardware

systems. All systems will have the capability of information sharing with local, state, and federal agencies using recognized current NIST standards for computer hardware and software interoperability.

A handout containing information such as the goals of the project, purpose and benefits for using this type of CAD system, pricing, etc. was distributed to the Board members. Tarvin said there is an annual maintenance fee of about \$30,000.00.

Mayor Schmitt said if we can take advantage of getting a grant and it ends up being successful, he believes it will cut down on us having to hire additional officers.

A **motion** was made by Mayor Schmitt and seconded by Thomas Schmidt to approve the request of the Police Department to enter into the application process for grant funding under the State Homeland Security Program along with Dubois County E-9-1-1 and the City of Huntingburg. Motion carried 3-0.

ENGINEER DEPARTMENT REPORTS

Storm sewers. City Engineer Chad Hurm said they are looking at the storm sewers behind fire station #3. The street department is going to do an inspection.

Pre-Construction meeting Hurm said they held a pre-construction meeting yesterday with Kerstiens Development about Cambridge Estates.

CITY DESIGN STANDARDS AND SPECIFICATIONS

City Engineer Chad Hurm said the street commissioner, building commissioner, engineer, and storm water coordinator had a meeting to update the City design standards and specifications. Hurm then went over the proposed changes. City Attorney Sandra Hemmerlein said this Board would need to recommend any such changes to the Council.

A **motion** was made by Mayor Schmitt and seconded by Ambrose 'Butch' Schitter to approve and recommend to the City Council the changes to the City design standards and specifications as presented to the Board of Public Works and Safety by the city engineer. Motion carried 3-0.

REMOVE ASSETS

Mayor Schmitt then read a request submitted by the City Hall custodian Al Kiefer. Kiefer asked permission to remove items #101908, 101909, and 101910 from the asset records. These items are cubicles with a work station that were left for the City to use when Dubois County Tourism moved out of City Hall in 2004. These items have been dismantled. Certain parts have been used to make a top and drawers for the GIS Technician. The posts are in the storage room.

A **motion** was made by Mayor Schmitt and seconded by Thomas Schmidt to remove the assets. Motion carried 3-0.

SERVICE AGREEMENT WITH IRM

City Attorney Sandra Hemmerlein presented a Service Agreement with Indiana Railway Museum [IRM] subject to final contract review. The agreement is good until the end of 2010. A calendar with the months of April through September 2010 was displayed. The Friday dates for scheduled Ride and Dine trips to Dubois and the Saturday dates for the scheduled trips to French Lick were marked on the calendar.

The railway fees for certain services provided by IRM are, Round trip Jasper to Dubois \$850.00; Round trip Jasper to French Lick \$1700.00; Special Events such as trip from the train depot to 15th Street \$500.00.

Hemmerlein said there are some agreement issues that are not resolved such as having a maximum time of two hours for the trips to 15th Street, and certain rules when Indiana Railway Museum uses our cars.

A **motion** was made by Mayor Schmitt and seconded by Ambrose 'Butch' Schitter to approve the contract with Indiana Railway Museum for 2010 subject to final negotiations being worked out. Motion carried 3-0.

SPECIAL EVENT FEES

The Council adopted an ordinance that set the fees the City charges for the train. In that ordinance, it says the Board of Public Works and Safety sets the fee to be charged for special events. Last year when the train was used during O'Tannenbaum Days, the City charged \$150.00 more than the fees the City had to pay to IRM.

There was some discussion about setting the fee for charters or short trips to 15th Street at \$150.00 above IRM's fee. For example, if IRM charges the City \$500.00 for short trips from the train depot to 15th Street then the City of Jasper will charge the patron \$650.00.

A **motion** was made by Mayor Schmitt and seconded by Thomas Schmidt that for any charter or short trips to 15th Street, add \$150.00 over Indiana Railway Museum's fees to the City. Motion carried 3-0.

Mayor Schmitt said for any other types of special events, one would need to come to this Board.

CLAIMS. The claims against the City from February 5, 2010 to March 4, 2010 were presented to and examined by the board. Those claims found to be just, due and owing were approved 3-0 upon **motion** by Thomas Schmidt and seconded by Ambrose 'Butch' Schitter.

Comment. Mayor Schmitt said the CLEAN community award will be presented to the City at the Kiwanis meeting today.

ADJOURNMENT. There being no further business to come before the board, a **motion** was made by Thomas Schmidt and seconded by Ambrose 'Butch' Schitter to adjourn the meeting. The motion carried 3-0 and the meeting adjourned at 10:01 a.m.

The minutes were hereby approved ____ with X without corrections or clarification this 23 day of March, 2010.

Mayor William J. Schmitt
Presiding Officer

Attest:

Juanita S. Boehm, Clerk-Treasurer

Margaret A. Kress, Recording Secretary